



**OFFICE OF THE MUNICIPAL MAYOR**

**EXECUTIVE ORDER NO. 2023-01-05**  
Series of 2023

“Organization and Creation of the Pre-Marriage Orientation and Counseling Team Members in the Municipality of Sto, Niño, Cagayan”

**WHEREAS** Presidential Decree 965, the 1987 Family Code, the Local Government Code, and the Responsible Parenthood and Reproductive Health Act (RA 10354), a Pre-Marriage Orientation and Counseling (PMOC) Program is implemented to prepare contracting parties or would-be-couples to effectively assume their roles as spouses and parents within the bounds of marriage.

**WHEREAS** amendments of the Pre-Marriage Counseling (PMC) program were introduced under the Joint Memorandum Circular No. 1 series of 2018 otherwise known as the "Revised Pre-Marriage Orientation and Counseling (PMOC) Program Implementing Guidelines of 2018".

**WHEREAS**, Joint Memorandum Circular No. 01, series of 2018 of the Department of the Interior Local Government, Department of Health, Department of Social Welfare and Development Office enjoin all Local Chief Executives to organize the Pre-Marriage Orientation and Counseling Team in their respective jurisdiction;

**NOW THEREFORE**, I, Atty. Vicente G. Pagurayan, Municipal Mayor of Sto. Niño, Cagayan by virtue of the power vested in me by the law, do hereby order:

**SECTION 1.** Re-organize the Pre-Marriage Orientation and Counseling (PMOC) Team of this municipality with the following composition:

Name	Position	Office/Agency
<b>Team Leader</b>		
• Bridgette B. Cafirma	Nurse II/MPO Designate	MHO
<b>Members</b>		
• Romel Tejada	MSWDO	MSWDO
• Rosalyn Alcantara	SWO-I	MSWDO
• Gema Segundo	RHM III	MHO
• Anita Ruiz	RHM-II	MHO
• Encarnacion Matote	RHM-II	MHO
• Haydee Catolos	MCRO	MCRO
• Rosalie Tumaneng	MAO	MAO
• Ptr. Romulo Calano	Senior Pastor	World International Ministries (WIM)
<b>Alternate Representatives</b>		
• Rodalyn Bungor	SWA	MSWDO



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• Christian Calano	AA-I	MSWDO
• Jovelyn Teofilo	RHM-III	MHO
• Susana Dolozon	RHM-II	MHO
• Claire Andam	RHM-I	MHO
• Lory Mae Talosa	RHM-I	MHO
• Cherry Ammaqui	RHM-I	MHO
• Raquel Viloría	RHM-I	MHO
• Cheribe Valdez	RHM-I	MHO
• Pilar Simeon	RHM-I	MHO
• Fatima Simeon	Nurse I	MHO
• Cristina Talay	Nurse I	MHO
• Daisy Tapaoan	AA-III	MCRO
• Imelda Calano	Agricultural Technologist	MAO
• Sheryll E. Asuncion	Church Leader	World International Ministries (WIM)

SECTION 2: The Pre-Marriage Orientation and Counseling (PMOC) Team shall have the following duties and functions:

1. Develop and maintain a responsive mechanism to effectively implement the Pre-Marriage Counseling Program in the municipal
2. Ensure adequate number of trained PMOC Members that can cover the prevailing number of marriage license applicants;
3. Advocate for the effective implementation of the Pre-Marriage Orientation Counseling Program;
4. Undertake preparatory activities for the Pre-Marriage Orientation and Counseling session by:
  - a. Disseminating information about the PMOC program through the radio, community assemblies, barangay meetings, and other media outlets;
  - b. Posting schedules of the PMOC sessions in the Office of the Local Civil Registrar, Offices of the mandatory members of the PMC team, and other noticeable places in the municipal hall;
  - c. Ensuring appropriateness, readiness and availability of venue for PMOC session;
  - d. Preparing schedules of PMOC sessions for mandatory team members to enable them to plan those activities and;
  - e. Processing of the accomplished Marriage Expectations Inventory (MEI) by contracting parties to take note of the specific areas of concerns needing emphasis at the actual conduct of the PMOC session;
5. Conduct the PMO session to not more than 15 couples at a time and the PMC session per couple or by group of not more than six (6) couples;
6. Conduct PMC session selected couples based on the accomplished MEI, for contracting parties where one of both parties are 18-25 years old or as requested by couples;





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7. Provide Certificate of Compliance (CoC) to contracting parties who have completed the PM Orientation to be signed by PMOC Team members who conducted the PMO session and issued by the Local Population office;
8. Provide the Certificate of Marriage Counseling (CMC) to contracting parties who have completed the PM Counseling session to be issued by an accredited PM Counselor;
9. Regularly assess, resolve and/or elevate arising issues in the implementation of the PMOC program and;
10. Maintain a client satisfaction feedback survey and consolidate the result annually as a mechanism to monitor the quality of PMOC session provided as well as an additional basis in the renewal of the accreditation of PM counselors.

SECTION 3. In adherence to DSWD Memorandum Circular Number 1 series 2019 known as the "Amended Guidelines in the Accreditation of Pre-Marriage Counselors", the PM Counselors with valid accreditation shall receive monthly honorarium of two thousand five hundred pesos per month as additional incentive and/or recognition for having been accredited as service providers on pre-marriage counseling services in the municipality subject to submission of requirements in accordance to COA rules and regulations.

SECTION 4: All involved Offices in the counseling services shall allocate and provide funding support in the implementation and monitoring of the Pre-Marriage Orientation and Counseling (PMOC) services in the LGU

SECTION 5: All prior issuances inconsistent with this Order shall be deemed superseded and repealed.

Done in the municipality of Sto. Niño, Cagayan this \_\_\_ day of January in the year of our Lord, twenty hundred and twenty-three

  
**ATTY. VICENTE G. PAGURAYAN**  
Municipal Mayor