



Republic of the Philippines
Province of Cagayan
MUNICIPALITY OF STO-NIÑO

OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 2023-05-03

Series of 2023

“EXECUTIVE ORDER REORGANIZING THE MUNICIPAL INSPECTORATE TEAM FOR THE PROCUREMENT OF GOODS, SUPPLIES AND MATERIALS AND INFRASTRUCTURE PROJECTS.”

WHEREAS, there is a need to create an Inspectorate Team for contract implementation for the procurement of Goods, Supplies and Materials, and Infrastructure projects.

NOW, THEREFORE, I, Atty. VICENTE G. PAGURAYAN, Municipal Mayor, by virtue of the power vested in me by law, do hereby order:

Section I. Creation. That a Municipal Inspectorate Team for the Procurement of Goods, Supplies and Materials, and Infrastructure projects is hereby created.

Section II. Composition and Membership. That the Municipal Inspectorate Team shall be composed of the following:

Chairman: **JUANCHO C. RAMOS**
Community Assistant Affairs II

Members: **ISABELITO F. ABAYA**
LDRRMO

ROCHELLE G. LAZO
Administrative Aide IV

Handwritten signature and date:
05/19/23

Representative of Implementing/Requisitioning
Office/Department

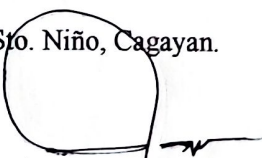
Section III. Function. That the Municipal Inspectorate Team shall have the following functions:

- a. To inspect delivered goods, supplies and materials and determine the quality and specifications provided in the Purchase Order.
- b. To make preliminary inspection and submit a punch-list which contains the remaining works, work deficiencies for necessary corrections, remaining contract time, among other related information to the contractor in preparation for the final turnover of the project.
- c. To recommend progress payment.

Section IV. Effectivity. This executive order shall take effect immediately upon approval.

Section V. Repealing Clause. All prior issuances on the organization and functions of the Peace and Order Council inconsistent herewith shall be deemed superseded by this Order.

Done this 19th day of May 2023 at Sto. Niño, Cagayan.


Atty. VICENTE G. PAGURAYAN
Municipal Mayor